



**SANTA CLARA VALLEY ATHLETIC LEAGUE**  
**Board of Managers Meeting - Meeting Minutes**  
**August 22, 2018 (8:01am to 9:15am)**  
**Santa Clara High School**  
**3000 Benton Street; Santa Clara, CA 95051**

**Call to Order**

- A. Welcome
- B. Roll Call
  - 1. BOM Members present: Brad Metheany, Commissioner; Kami Tomberlain (Cupertino); Bryan Emmert, President (Fremont); Kathy Laurence (Gunn); Wynne Satterwhite (Los Altos); Maria Jackson (Lynbrook); Francis Rojas (Milpitas); Ben Clausnitzer (Monta Vista); Dave Grissom (Mountain View); Gregory Shelby, President Elect (Santa Clara); Paul Robinson (Saratoga); and Jeff Lamb (Milpitas); and Melissa Duran
  - 2. Guests: Amy Drolette (Los Gatos); Steven Puccinelli (Homestead); Kathleen MacDonald (Wilcox)
  - 3. BOM Members not present: Greg Giglio (Homestead) – *Proxy given to Steven Puccinelli*; Kristi Grasty (Los Gatos) – *Proxy given to Amy Drolette*; and Adam Paulson (Palo Alto)
- C. Approval of minutes 05.24.18
  - 1. Approved (13-0)
- D. Adopt Agenda, additions?
  - 1. Approved with one minor edit (13-0)

**Public Input**

Pursuant to EDCode 33353.2 (C) any person wishing to address any item on the agenda or comment on policies and practices of the CIF/CCS/SCVAL will be heard at this time. (3 minute statement max)-

- 1. None at this time

**Financial Report-Bryan Emmert; Brad Metheany**

- A. Reviewed 2017-18 SCVAL budget income and expenditure numbers
- B. Reviewed and approved SCVAL budget for 2018-19. New line item for insurance costs (2) (13-0)
- C. Establish and vote to approve SCVAL League Dues (\$3800 for each school) for 2018-19 (13-0)
- D. Motion to **return to schools** \$1000 to each SCVAL from SCVAL bank account. Approved (13-0)

**Presidents Report-Bryan Emmert**

- A. 2018-19 SCVAL Constitution approval (13-0)
  - 1. Additions to Article VIII, section 5 to be added on student tryouts
- B. 2018-19 CCS Leadership approved
  - 1. CCS BOM (5) SCVAL representatives approved (13-0) Paul Robinson (Saratoga), Bryan Emmert (Fremont), Greg Shelby (Santa Clara), Francis Rojas (Milpitas), Kathie Laurence (Gunn)
  - 2. CCS (4) SCVAL ADAC representatives approved (13-0) Jeff Lamb (Milpitas), Tim Lugo (Saratoga), Tony McGilvery (Santa Clara), Curtis Johanson (Gunn)
- C. SCVAL Insurance documents for League finals and tournaments provided. Directors, Agents and Officers insurance documents to follow as updated and invoiced for 2018-19.
- D. Reminder to CCS workshop at Santa Teresa High, August 23<sup>rd</sup>. All schools should have an Athletic Director and School Administrator present.

### **Presidents Report (continued)**

- E. CCS Misconduct and incident data provided and reviewed
  - 1. Increase in Football, Boys' Soccer and Boys' LAX concerning AND several fan events for first time
- F. CCS focus on recruitment and training of officials. National and State issue, not enough young officials joining the ranks
  - 1. Plan to have SCVAL continue with senior athletes who remain in area to sign up. One per school is the idea

### **Consent Calendar**

- A. Final drafts of all spring sports approved (13-0)
  - 1. Jeff Lamb will address Badminton DA issue

### **CCS/CIF Constitution, Bylaw Report-CCS BOM Representatives-Jeff Lamb**

- A. None until fall meeting in September

### **Commissioner's Report**

- A. CIF Model Coach application; CCS Athlete of the Year applications to SCVAL Commissioner by September 15<sup>th</sup>. No late applications will be reviewed or considered.
- B. Cheerleading TCC at CCS competition this year; CCS By-laws provided for TCC. (4) categories at first CCS Championship in January at Independence High. All TCC teams must register with CCS by September 15<sup>th</sup>
  - 1. The SCVAL at this time does not have a CSC spring league or schedule. Schools can participate as an independent or join another league as a supplemental if they wish
- C. Soccer Card-proactive approach. Examples provided to BOMs. They will be distributed to Soccer coaches at their preseason meeting. Palo Alto will make cards in other languages.
- D. How do you approach a female or male athlete who's swim suit is showing too much. The NCAA and NFHS approved statement is **"Fix your suit"**
- E. Pre/post meeting fine for no school representative present is \$100
- F. CCS Boys and Girls Lacrosse Championship proposal coming.
  - 1. Coaches from Menlo-Atherton and Palo Alto running a clinic for coaches to help teach sportsmanship/Healthy practices
- G. Sportsmanship Plaque presented to **Los Altos**; Scholar Athlete Plaque presented to **Gunn**-Lydie Tsai; Los Altos for Kyle Sandell in January
- H. Arbiter pay account
  - 1. Schools will NOT pay officials directly at each and every game
  - 2. Insurance will still be provided to districts from PSI-Contact PSI for your district document need.
  - 3. Admin fee's payment and costs remain the same.
  - 4. PSI has been informed that schools will NOT put money into their school Arbiter pay accounts before services have been rendered
  - 5. First step is to set up your school's Arbiter pay account in your school's Arbiter system. Do not put money in, utilize your school's EIN #
  - 6. Suggestion to make it work
    - Pay monthly. September 25<sup>th</sup> check Arbiter to your school's charges; check for correctness; if correct download those charges-**Use that as your backup for check request**. It will look like you are being charged a service fee but you are not officials will be charging you less. Cost to school's the same.
    - Put that amount in your Arbiter pay account
    - Wait 5 days make sure it is in account and push button to pay

**Next meeting: Thursday, September 27 @ Santa Clara High at 8 am**